

# MINUTES

## Workforce Connection

Of Central New Mexico

## Chief Elected Officials

Thursday, June 23, 2005

2:30 pm

MRCOG, 809 Copper, NW

(Lawrence Rael welcomed the CEOs and thanked them for attending)

**Call to Order-** 2:35 pm by Mayor Charles Aguilar

### **Attendance-**

#### **CEO's Present**

Mayor Charles Aguilar  
Commissioner Mary Anderson  
Commissioner Alan Armijo  
Mayor John Garcia  
Mayor Gary Kanin  
Commissioner Lynette Stubblefield

#### **Others Present**

Dewey Cave  
Cindy Mendoza  
Jerilynn Sans  
Mike Trujillo

### **Approval of Thursday, June 23, 2005- Agenda**

**Motion: Commissioner Armijo**

**Second: Mayor Kanin**

**No Discussion**

**Action: Passed by voice vote**

### **Tab 1: Approval of Minutes, Chief Elected Officials- February 10, 2005**

**- Change name from Commissioner Littlefield to Commissioner Stubblefield**

**Motion with changes: Commissioner Stubblefield**

**Second: Mayor Kanin**

**No Discussion**

**Action: Passed by voice vote**

## FINAL ACTION ITEMS

**Five Final Action Items were discussed and voted on- All five passed by a voice vote**

### **Passed**

- Approval of WCCNM Preliminary Budget, WFCP-06-05
- Approval of WCCNM Administrative/Fiscal Agent Contract with MRCOG
- Approval of WCCNM PY05 One-Stop Provider Contract with New Mexico Department of Labor (NMDOL)
- Approval of PY05 Youth Services Contract with Youth Development, Inc. (YDI)
- Approval of WCCNM Board Members

**Tab 2: Approval of WCCNM Preliminary Budget, WFCP-06-05-** Introduction and Background by Dewey Cave

- The Preliminary PY05 Budget is based on the allocation received from the Governor's Office of Workforce Training and Development (OWTD) in the amount of \$3,171,411.
- The allocation of these funds is as follows: Adult (\$693,322), Dislocated Worker (\$1,417,470), Youth (\$743,468) and Admin. (\$317,141).
- Also included in the Preliminary PY05 Budget is projected carry-in estimated at \$618,069. Based on information received from OWTD the Central Board will be receiving \$325,000 of Rapid Response funds in the first quarter of PY05 and as part of reconciliation done by OWTD, the Central Board will be re-awarded \$597,310 in 10% Statewide funds.
- Finally, in order to have an adequate Adult program a transfer of 30% from Dislocated Worker to Adult is proposed and will be requested in the first quarter of the program year.
- The total amount of funds available for expenditure is \$4,711,790.
- The CEOs were assured that these are only preliminary numbers and may be changed or amended throughout the year, if needed.

**Motion: Mayor Garcia**

**Second: Commissioner Stubblefield**

**No Discussion**

**Action: Passed by voice vote**

**Tab 3: Approval of WCCNM Administrative/Fiscal Agent Contract with MRCOG-** Introduction and Background by Dewey Cave

- The WCCNM entered into an Administrative and Fiscal Agent contract with the MRCOG for one year beginning on July 1, 2004 and ending June 30, 2005.
- An Executive Committee task force, chaired by Bob Davey, met several times to review MRCOG's contract, performance and progress to date.
- This task force has recommended renewal of the contract.
- The WCCNM will allocate \$520,000.00 to the MRCOG for PY05 AE/FA contract.
- The term of this agreement is for two years, beginning on July 1, 2005 and ending on June 30, 2007.

**Discussion and Questions Followed**

**Motion: Commissioner Stubblefield**

**Second: Commissioner Armijo**

**No Discussion**

**Action: Passed by voice vote**

**Tab 4: Approval of WCCNM PY05 One-Stop Provider Contract with New Mexico Department of Labor-** Introduction and Background by Dewey Cave

- The New Mexico Department of Labor submitted a proposal to WCCNM to become the One-Stop provider in 2004.
- The proposal, reviewed by staff and members of the Board, was recommended by the review team and approved by the Full Board on June 7, 2004.
- As Executive Committee task force, chaired by Bob Davey, met several times over the spring of 2005 to review the progress to date, and terms of the contract for renewal. The task force recommended renewal of the contract.
- The term of the agreement will be for two years, beginning on July 1, 2005 and ending June 30, 2007 with a budgeted amount of \$855,780 for PY05.

**Motion: Mayor Garcia**

**Second: Commissioner Stubblefield**

**No Questions Followed**

**Action: Passed by voice vote**

**Tab 5: Approval of WCCNM PY05 Youth Services Contract with Youth Development, Inc.-** Introduction and Background by Dewey Cave

- Youth Development, Inc. submitted a proposal to WCCNM to serve at the youth services provider in 2004. The proposal, reviewed by staff and members of the Board, was recommended by the review team, and approved by the Full Board on June 7, 2004.
- An Executive Committee task force, chaired by Bob Davey, met several times over the spring of 2005 to review the progress to date, and terms of the contract for renewal.
- The task force has recommended extension of the contract.
- The term of the renewal Agreement is one year, beginning on July 1, 2005 and ending on June 30, 2006 with a budgeted amount of \$365,000 for PY05.

**Questions Followed**

**Motion: Commissioner Stubblefield**

**Second: Gary Kanin**

**No Discussion**

**Action: Passed by voice vote**

**Tab 6: Approval of WCCNM Board Members-** Introduction and Background by Dewey Cave

- Mr. Cave explained that in order to stay in compliance with Federal and State regulations the WCCNM Board must stay at 51% Business representatives.
- Four business representatives were slated for appointment to the WCCNM Board:
  - Patricia Lincoln- Resource Development Services
  - Louis Maldonado- AMREP Southwest
  - Jim Summers- Sanctuary Zone, Inc.
  - Dave Tixier- Magnum Steel Building, Inc.
- One individual was slated for appointment from the Economic Development sector:
  - Kathy McCormick- State of New Mexico Economic Development

## **OTHER DISCUSSION AND INFORMATION ITEMS**

### **▪ Update of WCCNM Programs- by Dewey Cave**

- Mr. Cave explained that TANF would be integrated into the WCCNM, July 1, 2005
- Staff is currently working on contracts with Human Services and Office of Workforce Training and Development to implement the TANF program.
- A Joint Powers Agreement will need to be completed before the contracts can be finalized.
- NMDOL will be the sub-contractor (service provider) for the Bernalillo County, Torrance County and Sandoval County TANF programs.
- A separate contract with UNM Valencia will be entered into for Valencia County TANF services.
- Most facility leases and infrastructure will remain intact to ensure a seamless transition for clients and TANF staff.
- About Face! a program of the National Guard will be implemented in the Central area to mentor youth.

### **Questions and Comments**

## **PUBLIC COMMENT/ADJOURNMENT**

### **Public Comments-**

- Mike Trujillo- Requested that outreach be conducted in the form of radio spots and/or brochures to direct clients to the WCCNM services.

**Adjournment-** 2:59 p.m.

**Next Meeting-** Undetermined

**A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 809 Copper, NW, Albuquerque, NM 87102**